



# DRILL PAMPHLET No. 2

For

THE ST. JOHN AMBULANCE BRIGADE

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## CEREMONIAL DRILL

**DRILL PAMPHLET No. 2**  
**CEREMONIAL**

**FOR AMBULANCE, NURSING AND  
CADET DIVISIONS  
OF  
THE ST. JOHN AMBULANCE BRIGADE**

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CEREMONIAL

THE ARMY GROUND SCHOOL

WASHINGTON, D. C.

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**PREFACE**

The Manual of Drill 1945 is hereby cancelled.

Pamphlet No. 2, Ceremonial, contains information mainly concerning the action to be taken by Formation Headquarters and should be in possession of Corps, Areas and Counties/Districts.



*Lieut. Gen.*

*Commissioner-in-Chief*

*November, 1953*

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



### CONTENTS

|   | <i>Page</i> |
|---|-------------|
| Definitions ... ..  | 7           |
| Introduction ... ..   | 10          |
| <b>CHAPTER I: GUIDING PRINCIPLES FOR CONDUCT OF CEREMONIAL INSPECTIONS</b>                              |             |
| <i>Section</i>  |             |
| 1. General ... ..   | 10          |
| 2. Inspection ... ..  | 12          |
| 3. Miscellaneous ... ..   | 15          |
| <b>CHAPTER II: PARADE FORMATIONS</b>  |             |
| 4. Place of Inspection ... ..   | 16          |
| 5. Organization ... ..  | 17          |
| 6. The Company ... ..   | 18          |
| 7. Falling in a Company in Line ... ..  | 19          |
| 8. A Company in Column of Route ... ..  | 20          |
| 9. Parade formations for Corps, Area, County or District Inspections ... ..                             | 22          |
| 10. Inspection in Line ... ..   | 22          |
| 11. Mass ... ..   | 26          |
| <b>CHAPTER III: THE INSPECTION</b>  |             |
| 12. The Salute ... ..   | 30          |
| 13. The Inspection ... ..   | 30          |
| 14. The Address ... ..  | 31          |
| <b>CHAPTER IV: THE MARCH PAST</b>   |             |
| 15. A Company Marching Past in Column of Route ... ..   | 33          |
| 16. A Parade Marching Past in Column of Route from Line ... ..  | 34          |
| 17. A Parade Marching Past from Mass ... ..   | 37          |
| 18. Marching Past in Sixes ... ..   | 38          |
| <b>CHAPTER V: GUARDS OF HONOUR, FUNERALS, STREET LINING</b>   |             |
| 19. Guards of Honour ... ..   | 42          |
| 20. Funerals ... ..   | 43          |
| 21. Street Lining ... ..  | 44          |
| <b>CHAPTER VI: THE BRIGADE COLOUR, THE CADET COLOUR, PRESENTATION OF COLOURS, CHURCH PARADES, DRESS</b> |             |
| 22. The Brigade Colour ... ..   | 46          |
| 23. The Cadet Flag ... ..   | 50          |
| 24. Presentation and Consecration of a Colour on Parade ... ..  | 52          |
| 25. Church Services ... ..  | 54          |
| 26. Dress ... ..  | 57          |

## LIST OF PLATES

| <i>Plate</i> |  | <i>Page</i> |
|--------------|--|-------------|
| I            | The Inspection Parade Ground ... ..                              | 16          |
| II           | Line ... ..  | 18          |
| III          | Column of Route ... ..   | 21          |
| IV           | Parade in Line ... ..  | 23          |
| V            | A Parade in Mass ... ..  | 27          |
| V (a)        | A Parade in Mass (Alternative) ... ..                            | 28          |
| VI           | Forming Three Sides of a Square ... ..                           | 32          |
| VII          | A Parade from Line Prior to March Past in Column of Route ... .. | 35          |
| VIII         | A Parade from Mass Marching Past in Column of Route ... ..       | 37          |
| IX (a)       | Methods of Forming Sixes from Threes ... ..                      | 39          |
| IX (b)       | Methods of Forming Sixes from Threes ... ..                      | 40          |
| IX (c)       | Forming Sixes on the Move ... ..                                 | 41          |
| X            | A Parade drawn up for Presentation of Colours ... ..             | 54          |

## KEY TO PLATES

|  |                               |  |                               |
|--|-------------------------------|--|-------------------------------|
|  | Parade Commander              |   | 2nd in C. of a Parade         |
|  | Parade Major or Adj.          |   | Staff Officers                |
|  | County/etc. Supt. (A)         |   | County/etc. Supt. (N)         |
|  | County/etc. Surgeon           |   | Divisional Surgeon            |
|  | County/etc. Nursing Officer   |   | Divisional Nursing Officer    |
|  | County/etc. Cadet Officer (A) |   | County/etc. Cadet Officer (N) |
|  | Battalion Commander           |   | Company Commander             |
|  | Divisional Supt.              |   | Divisional Officer            |
|  | Sergeant Major                |   | Staff Sergeant                |
|  | Senior Sergeant               |  | Non Commissioned Officer      |



Front Rank



Centre Rank



Rear Rank

## DEFINITIONS

**Alignment.** Any straight line on which a body of men is formed, or is to form.

**Blank File.** An incomplete file. In two ranks a front rank man only, or in three ranks with a front rank man only or a front and a rear rank man. A blank file is the second file from the left.

**Close Column.** A column with distances between Companies reduced to suit requirements.

**Column of Route.** A column of threes with not more than three men abreast in any part of the column, including Officers and Supernumeraries. The normal formation for personnel of the St. John Ambulance Brigade marching closed up, and for "Marching Past."

**Column of Threes.** A column with its Officers and Supernumeraries maintaining their places except for the Officer in command who places himself at the head of the unit or sub-unit.

**Covering.** The act of a body placing itself directly in rear of another.

**Depth.** The space occupied by a body of men from front to rear.

**Directing Body.** The body, unit or subordinate unit on which the direction, pace and alignment or relative positions of the several parts of a formation depend.

**Distance.** The space between men or bodies of men from front to rear, measured between heel of rear rank to heel of front rank next in rear.

**Dressing.** The act of taking up an alignment correctly. It may be either "Normal," i.e. at arm's length interval or "Without intervals," i.e. Shoulder to Shoulder.

**Drill.** Training necessary to ensure the execution of certain movements till these become second nature.

**File.** A front rank man and his coverer or coverers.

**Flank.** Either side of a body of troops, as opposed to its front or rear.

**Frontage.** The extent of ground covered laterally by a body of men.

**Guides.** Non-Commissioned Officers placed on the right and/or left of a line for the purpose of preserving the resection of Drill movements.

**Interval.** The lateral space between units on the same alignment measured from flank to flank.

**Line.** A body of troops formed on the same alignment.

**Markers.** Personnel employed, in certain circumstances, to mark points on which to direct a movement or by which to regulate a formation or alignment.

**Mass.** A Parade with its Battalions or equivalent Units in line of close column of Companies, with 5 paces of interval between Battalions.

**Open Order.** An increased distance between ranks for Squad Drill, Ceremonial or Inspection purposes, i.e.,  $2\frac{1}{2}$  paces between ranks.

**Close Order.** The normal distance between ranks in line, i.e., one pace.

**Pace.** A measurement of distance on foot, e.g., 30 inches (or 27 inches in the case of Nursing Divisions when parading alone). Also rate of movement.

**Parade Commander.** The Officer in actual command of all the personnel on parade.

**Pivot Flank.** The flank on which a unit pivots when changing front.

**Position, Change of.** A movement by which a body of troops takes up a new alignment.

**Rank.** A line of men, side by side.

**Single File.** Men one behind the other on a frontage of one man at normal marching distance.

**Squad.** A small body formed up for drill.

**Supernumeraries (N.C.O.s).** The N.C.O.'s forming the third rank if in twos, or the fourth rank if in threes.

**Wheeling.** A movement by which a body of troops changes direction, each rank or file pivoting on the inner flank but retaining its dressing.

**The Brigade Colour.** A standard which has been previously consecrated, authorised for use on Ceremonial occasions by (Size 3' by 4'). General Regulations, No. 164.

**The Cadet Flag.** A Flag authorised to be carried by Cadets. This flag may be blessed. See General Regulations, (Size  $3\frac{1}{2}'$  by  $2\frac{1}{2}'$ ). No. C.38.

**The Brigade Flag.** A Flag authorised to be flown on Headquarters of an Establishment, at Annual Inspection, (Sizes 9' by 6' 6' by 4' 3' by 2'). See General Regulations, No. 163.

## INTRODUCTION

1. This pamphlet has been designed mainly as a general guide as to procedure to be followed on Ceremonial Reviews. Its instructions should be adapted to suit the occasion.

2. Other information is included such as the conduct of "Guards of Honour," "Colour Parties," "Street Lining," "Church Parades," etc., which normally affect formations higher than a Division.

3. The only material change to present procedure is that in future the March Past should be carried out in "Column of Route" or "Column of Sixes" and not in "Column or Close Column." It is also recommended that Parades should "fall-in" in "Open Order" and close to "Close Order" on the march whilst moving into position to "March Past."

## CHAPTER I

### GUIDING PRINCIPLES FOR CONDUCT OF CEREMONIAL INSPECTIONS

#### SECTION 1: GENERAL

##### Object

1. The object of Ceremonial inspections, which may be either on a Corps, Area, County or District level is a reminder to members of the St. John Ambulance Brigade that they belong to one strong brotherhood. Furthermore they afford an opportunity for the Brigade to be seen by the public and therefore for the stimulation of recruiting and the maintenance of public regard.

Ceremonial inspections are also intended to enable Inspecting Officers to see, meet and speak to Personnel on parade. They may also include presentation of Medals, Certificates of Merit, etc.

##### Frequency of County/Area Reviews

2. The above Ceremonial inspections, although they count as Annual Inspections for the purpose of individual efficiency, in no way do away with the necessity of Annual Divisional Inspections—the terms of General Regulation 121 still apply.

Too frequent Reviews tend to defeat their object, and it may often be the case that the Commissioner-in-Chief or his representative will visit Counties, etc., for the purpose of meeting and talking to personnel, looking at the training, visiting Headquarters, and giving awards. If Ceremonial Parades are required, this will be arranged between the Commissioner-in-Chief and Commissioners concerned.

Ceremonial Inspections, when they do take place, however, should be regarded as very special occasions, on which ALL RANKS should make a supreme effort.

##### Place of Inspection

3. In view of the objects of these inspections which have been set out above, it is important that whenever possible they should be carried out in a large public place, preferably in the centre of a town, where spectators are more likely to attend. Too frequently in the past, inspections have been carried out in out of the way places and have lost much of their value through the absence of spectators and publicity.

##### Assembly

4. It is important, particularly in the event of hot weather and in the case of the Cadet Divisions, that no unnecessary time should be spent standing about on the parade ground before the arrival of the Inspecting Officer. With forethought and good organisation, particularly as regards markers, personnel should be able to rest, making use of any available shade in the vicinity, and should only be ordered to fall-in on their markers at the last possible moment.

##### Cadets

5. Cadet Divisions should whenever possible, parade with the Senior Divisions at these inspections. This will help to cement that unity between adults and cadets which is of so vital importance for the future well-being of the Brigade. It should be remembered, however, that long parades quickly tire cadets.

##### Colours

6. When Colours are on Parade, they should always be marched on ceremoniously before the arrival of the Inspecting Officer.

## SECTION 2: INSPECTION

### Inspecting Officers

1. Inspections will be carried out by the *Commissioner-in-Chief or a representative detailed by him*. On occasions the Commissioner-in-Chief or his representative may be accompanied by members of Headquarters Staff, representing the Superintendent-in-Chief's and the Cadet Departments.

When the latter is the case, the Commissioner-in-Chief or his representative will start by inspecting the Ambulance and later the Ambulance Cadet Divisions. The representative of the Superintendent-in-Chief's department will inspect the Nursing and Nursing Cadet Divisions. Both these inspections will be carried out simultaneously. The County/etc., Commissioner will accompany the Commissioner-in-Chief or his representative, and the County/etc., Superintendent (N) will accompany the representative of the Superintendent-in-Chief's department. If Cadet representatives of Headquarters Staff are also present, they will inspect the Ambulance Cadet and Nursing Cadet Divisions. In this case, the Superintendent-in-Chief's representative will not necessarily look at the Nursing Cadet Divisions.

### Conduct of Inspections

2. The Normal procedure will be as follows:—

(a) *The Salute*; (b) *Inspection*; (c) *Address*; (d) *March Past*.

There may be occasions when it will be preferable to have the Address after the March Past, but it tends, particularly on a hot day, to produce an anti-climax in that all are too tired to obtain full value from the Address.

Commissioners should normally be in command of Parades, and should appoint an Officer to meet and look after the Inspecting Officer. If they are not on Parade themselves, they should meet the Inspecting Officer before he reaches the Parade Ground.

### The Salute

3. The Royal Salute will be given when Royalty is present, or when Lord Lieutenants are officially on Parade. The Band will play the first six bars of the "National Anthem," except when the Sovereign is present, when it will play the first verse.

If the Lord Lieutenant is present, he should invariably be asked to take the Salute, and if he signifies his intention of doing so, he will be met by the Inspecting Officer at the entrance to the Inspection Ground, where he should be asked to arrive five minutes before the time the inspection is due to start. He will then be conducted to the Saluting Base where he will face the Parade with the Commissioner-in-Chief or his representative on his right, and slightly in rear, and the Superintendent-in-Chief or her representative if present on his left, and slightly in rear.

When the Lord Lieutenant is approaching the saluting base, the Parade will be called to attention, and when he reaches the saluting base, the Royal Salute will be given, the National Anthem will be played, and all male Officers will salute.

4. The General Salute will be given when the inspection is being taken by the Commissioner-in-Chief or his representative. The Band will play the "General Salute," i.e., the first part of a slow march with drums beating. If buglers *only* are on parade, they will sound the General Salute.

The Inspecting Officer should be met at the entrance of the Inspection Ground, and conducted to the centre of the Saluting Base. Thereafter the procedure will be the same as laid down for the "Royal Salute." If the Superintendent-in-Chief or her representative is also present, she will take post on the left of the Commissioner-in-Chief and slightly to the rear.

### Inspection

5. Inspecting Officers will first of all be introduced to County/etc., Staff and on arrival at a Battalion, the County/etc., Commissioner will introduce the Battalion Commander, who in his turn will introduce Company Commanders to the Inspecting Officer during his inspection of their Companies. Similarly, Company Commanders will introduce the Divisional Officers to the Inspecting Officer, walking on his outer flank, and available to answer questions in regard to their Commands.

Companies will only be called to attention when the Inspecting Officer arrives in front of the Company to be inspected. The remainder will remain at ease. As soon as each Company has been inspected, it will be stood at ease and, if conditions are suitable, ordered to sit down. Companies may sit down both before and after inspection.

## SECTION 3: MISCELLANEOUS

### Distinguished Guests

1. The advantages of inviting distinguished guests to these inspections cannot be exaggerated.

In principal the Lord Lieutenant, Chief Constable, the Mayor and local Members of Parliament should always be invited, in addition the heads of local medical and other services may well be included.

### Church or Drum-head Service

2. Church Parades should, whenever possible, be held on the nearest Sunday to St. John's Day. They should not, except in special circumstances, be combined with a Ceremonial Review by the Commissioner-in-Chief or his representative, as it has been found that the time taken is often very lengthy. However, this does not preclude a few prayers being said after the Address, before the March Past, or before the Parade disperses. It must be borne in mind that the Brigade is inter-denominational. Drum-head Services may be held at the discretion of Commissioners.

### Displays

3. On large Parades, it is sometimes advisable to lay on displays. Where displays are arranged, they should be of short duration and of such a character to interest the general public, and be accompanied by a broadcast of what is taking place.

On large Parades, Company Officers, other than the Company Commander, may, prior to the arrival of the Inspecting Officer at their Companies, close on the flank from which the Inspecting Officer approaches, to be introduced. After introduction, they will return to their original positions.

The time personnel are kept on parade should not be too long. Whatever the time allotted, the County/etc., Commissioner should sub-allot that time between companies and he should ensure that Inspecting Officers keep approximately to that timetable. This will obviate the tendency for Inspecting Officers to spend undue time with one Company at the expense of another. This especially applies when Cadets are on Parade.

If there is time after completing the inspection of the Ambulance and Ambulance Cadet Divisions, the Commissioner-in-Chief or his representative should quickly pass down the front ranks of the Nursing and Nursing Cadet Divisions and be introduced to the Officers.

### Address

6. When numbers on Parade warrant it, a platform and a loudspeaker should be provided as this enables the address to be heard not only by the Parade but by the spectators. Three sides of a square will only be formed if loudspeakers are not available, and if the Address takes place after the March Past.

### March Past

7. If the Lord Lieutenant is present he should be asked to take the salute, but he may defer to the Commissioner-in-Chief and ask him to do so. If the Lord Lieutenant takes the Salute, the positions taken up by himself, the Commissioner-in-Chief, etc., will be the same as for taking the Royal Salute.

If the Commissioner-in-Chief or his representative take the Salute, his position and that of the Superintendent-in-Chief or her representative will be the same as for taking the General Salute.

In future the March Past will no longer be undertaken by Divisions or Companies in "**Line**," or by Companies in "**Column or Close Column**."

The March Past will, henceforward, be in "**Column of Route**" or in "**Column of Sixes**."

## CHAPTER II

### PARADE FORMATIONS

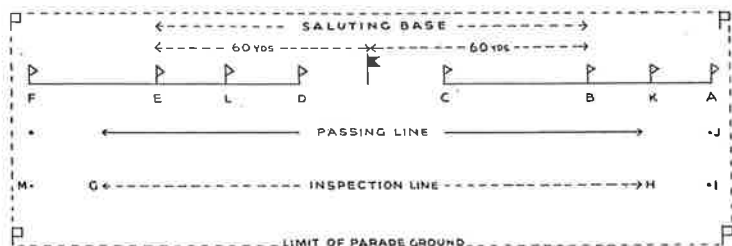
#### SECTION 4: PLACE OF INSPECTION

1. A Unit may form up on some suitable assembly area and march to its place of inspection where it will not only be inspected, but on which it will march past. It may form up, be inspected, and march past on the same parade ground. Or it may form up and be inspected on a parade ground, and march past elsewhere, i.e., the front of a Town Hall, etc.

2. The layout of an inspection or review ground is shown in Plate I below.

#### THE INSPECTION PARADE GROUND

*Plate I*



#### Legend

1. The length of the inspection line G—H depends on the frontage of the Parade to be inspected. Its distance from the "Passing line" should allow of enough room for Officers to take up positions at the correct distance in front of the Parade. The Commander of the Parade should not be too near the Inspecting Officer.

2. The length of the Saluting base B—E can be varied to suit space available. It should be roped off if possible. The march past begins at point B, and ends at point E. The Inspecting Officer will be behind the centre of the Saluting base. Ten yards on each side of the Flag Pole, along the Saluting base, and two points C and D, at which the salute will begin and finish respectively.

3. The portion of the Passing line A—B should be of sufficient length to allow Companies to obtain their direction and covering before reaching the Saluting base.

4. Points I and J show places where Units will wheel to get on to the Passing line. Point K is the "Steadying Point" at which the order to "March Past" will be given. Point L is the point at which Company Commander gives "Eyes—front."

5. If the Parade is to reform on the "Inspecting line" after marching past, it will wheel left at points F and M.

6. As a general rule, the Passing line should be the same length as the Inspecting line. It does not coincide with the line of the Saluting base.

7. All points should be marked by flags or posts. Lines may be picked out or marked with whitewash.

8. Ambulances, if on parade, should be in the rear of the parade, facing inwards. Visitors' enclosure, First Aid Posts, Marquees, Tea and Store tents can be arranged as required.

#### SECTION 5: ORGANIZATION

1. The basic unit in the St. John Ambulance Brigade is the "Division," but except in the case of Special Divisions, as defined in General Regulation No. 19, their strength is normally so small that it is unlikely that a single Division will parade alone for a Ceremonial Inspection. It will usually be the case that Divisions of each category will be merged into "Composite Companies" and parade together to form a Combined Parade.

2. Companies can be joined together to form Battalions or equivalent Units, normally each of four or more Companies, i.e., on large parades there may be Battalions of each Ambulance, Nursing, Ambulance Cadets and Nursing Cadet personnel, whilst on smaller parades there may be only one or two Companies of each category forming a Battalion or equivalent Units.

3. But whatever organization is decided on, the basic Unit for Ceremonial will be the Company upon which formations are built up.

## SECTION 6: THE COMPANY

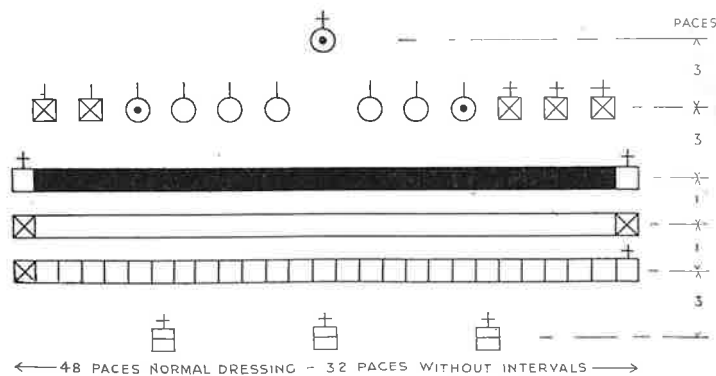
1. In previous editions of the Manual of St. John Ambulance Brigade Drill, space was given to "Company Drill," but as "Company Drill" as such is seldom possible, and movements in Column and Close Column will no longer be taught.

2. A Company consists of not more than "32 Files of three" exclusive of Officers and the Supernumerary Rank, Composite Companies should be made up approximately to the above strength. The Senior Divisional Superintendent will command the Composite Company.

3. The formation adopted by a Composite Company for Parade is:—

LINE

Plate II



| Composition  | Div./Supt. | Div./Offr. | Div./Surg. | Div./N.Offr. | S/Sgt. | O.Rs. |
|--------------|------------|------------|------------|--------------|--------|-------|
| 'A' Division | 1          | 2          | 1          | 1            | 1      | 36    |
| 'B' Division | 1          | 2          | 1          | 1            | 1      | 44    |
| 'C' Division | 1          | 1          | 1          |              | 1      | 16    |
| Totals       | 3          | 5          | 3          | 2            | 3      | 96    |

Notes:—

(a) Position of Officers.

Officers including Supernumerary Officers align themselves three paces in front of the Company; if more than shown above they will divide the frontage between them. The Company Commander will be six paces in front of the centre of the Company. Divisional Surgeons on the right; Nursing Officers on the left.

(b) Three Non-Commissioned Officers will be detailed to form right and left guides to each rank as shown above. Staff Sergeants will be in the Supernumerary rank. All other Non-Commissioned Officers will be in the ranks.

## SECTION 7: FALLING IN A COMPANY IN LINE

Falling in a Company at a place of assembly prior to marching on parade.

### Falling in

1. The Company will be drawn up at ease, on the edge of the Parade Ground in three ranks, facing the direction they will be when on parade. Officers at ease in line facing the front of the Parade, with the Company Commander in front. A Right Marker will be placed in position by the Senior Staff Sergeant, or Senior Sergeant if no Staff Sergeant is on Parade.

The Senior Staff Sergeant will then give:—

"Company get on—parade." The Company will act as taught in Squad Drill.

### Sizing and Numbering

2. The Company will be sized and numbered by the Senior Staff Sergeant.

### Preparing for Inspection

3. If it is wished to save time the Company may be ordered to fall in at "Open Order," i.e.,  $2\frac{1}{2}$  paces between ranks instead of one pace.

If there is plenty of time the drill of Open and Close order should be carried out, viz.:—

“**Company Open order—march,**” given by the Senior Staff Sergeant. Whichever method is adopted the procedure thereafter will be the same.

“**Company Right—dress,**” given by the Senior Staff Sergeant. The right hand guide of the front rank turns to his right and marches out four paces, turns about and proceeds to correct the dressing of each rank.

“**Company Eyes—front,**” given by the Right Guide. The right guide will regain his position and the remainder turn their head and eyes to the front.

The Senior Staff Sergeant will now stand the Company “**At Ease**” and report the Company as ready for inspection, and hand over Command to the Company Commander.

#### Falling in the Officers

4. The Company Commander will order “**Fall in the—Officers.**” The Officers will come to attention and march to their places where they will halt, turn about, and stand “**At Ease.**” It is now ready to move off.

### SECTION 8 : A COMPANY IN COLUMN OF ROUTE

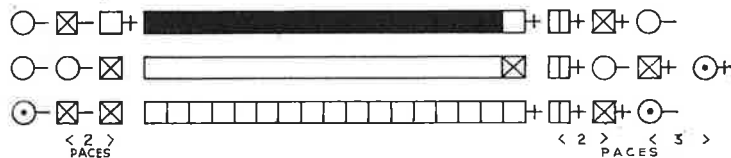
1. The formation adopted by a Company on the move is normally “*Column of Route,*” both for the “*March Past*” and for *Marching on* to a Ceremonial Parade from the place of assembly.

2. “*Column of threes*” may however, be used for moving from the place of assembly to the place of inspection, if it does not entail marching along a road.

3. For detail of “*Column of Route*” in diagrammatical form see next page.

### COLUMN OF ROUTE

Plate III



Notes:—

#### Position of Officers

(a) The Company Commander will be six paces in front of the centre of the leading file.

The position of the other Officers will be as shown in Plate III above. If there are more Officers on parade than shown in the diagram, they will be formed in “*threes*” in the rear of the Company.

#### Position of Non-Commissioned Officers

(b) The Staff Sergeants will march in front of the Company.

(c) The same positions are taken up in “*Marching Past.*”

#### Moving to the right

“**Company move to the right in Column of Route—right turn.**” The Company will turn to its right.

Officers and Non-Commissioned Officers in the Supernumerary rank will automatically take up their position as shown in Plate III.

When all are in position, the Company Commander will order:—

“**Quick—march.**”



Notes:—

**1. Position of Officers and Non-Commissioned Officers.**

(a) The position shown for Officers, other than Company Officers, are to be taken as a guide only. There are several possible variations.

(b) Space does not permit of showing all Company Officers and Non-Commissioned Officers in Plate IV; for detail for a Company see Plate II.

**2. Colour Party.**

If there are less than 350 adults on parade, Colours will not be paraded. For the procedure of a Colour Party "Taking Post," see Section 22 (6).

**3. Intervals of Dressing.**

Whether dressing is to be at "Normal Intervals" or "Without Intervals" will be laid down beforehand.

**Getting on Parade**

4. In order to save time and to do away with unnecessary dressing, parades should be drawn up in "OPEN ORDER." Sufficient space in Company "blocks" should be left to allow of this—separate lines can be marked out to indicate the alignment of each rank or other methods devised

**Marker Drill**

5. Markers will be provided on the scale of one per Company. Markers will normally be Right markers, and will be instructed to report to the Sergeant-Major or Senior Non-Commissioned Officer a short time before the Parade is due to fall in.

**A Parade in Line (a)**

The Sergeant-Major will place the right-hand marker of No. 1 Company in position, the remainder falling in on his left, the whole facing the front of the Parade.

**Markers—Take—Post.**

The right-hand marker will turn to his right, the rest to their left, mark off the number of paces allotted to their Company frontages including the intervals between Companies, and for the Band. When reaching their allotted positions they will halt, turn about, and cover off.

**Markers—Cover.**

The Sergeant-Major will correct the covering.

**Markers—Steady.**

Markers will turn to their front, and stand at ease. They must not move from their ground, and will come up to "Attention" as their Companies arrive on Parade.

**A Parade in Mass (b)**

Each Battalion will send markers for each Company. Right markers for each of the leading Companies of Battalions will be placed in position facing left, by the Sergeant-Major or Senior Non-Commissioned Officer. The remainder will fall in on their left.

**Markers—take—Post.**

Right markers of the leading Companies of each Battalion will turn to their right, the remainder will turn to their left, mark off the number of paces distance between Companies, halt, turn about and cover off from front to rear.

**Markers—Cover.**

The Senior Non-Commissioned Officer will correct the covering.

**Markers—Steady.**

Markers will stand at ease and act as detailed in (a) above.

In both cases (a) and (b), each Company will be marched on to its marker, and dressed independently on its marker. Markers will form an integral part of the Company, a space for them to occupy being made on the flank of the leading file of Companies as they arrive.

**Aids to Correct Covering Off**

On large Parades it will be advantageous to mark the position where markers are actually to stand, with whitewash blobs or by some other means. This will guard against incorrect counting of paces to be taken, and will also ensure that the alignment and covering off is correct.

**Marching on to Parade from Place of Assembly**

6. Companies will be marched on to their markers, opening out to "Open Order Distance" as they approach their positions, halted, turned to the front, dressed independently by their Company Commander and "Stood at Ease."

**Falling In Direct on Markers**

7. This method should normally only be undertaken when space does not allow of a Place of Assembly.

Personnel will move direct to position allotted to their Companies where the procedure detailed for falling in a Company will be carried out; see Section 7.

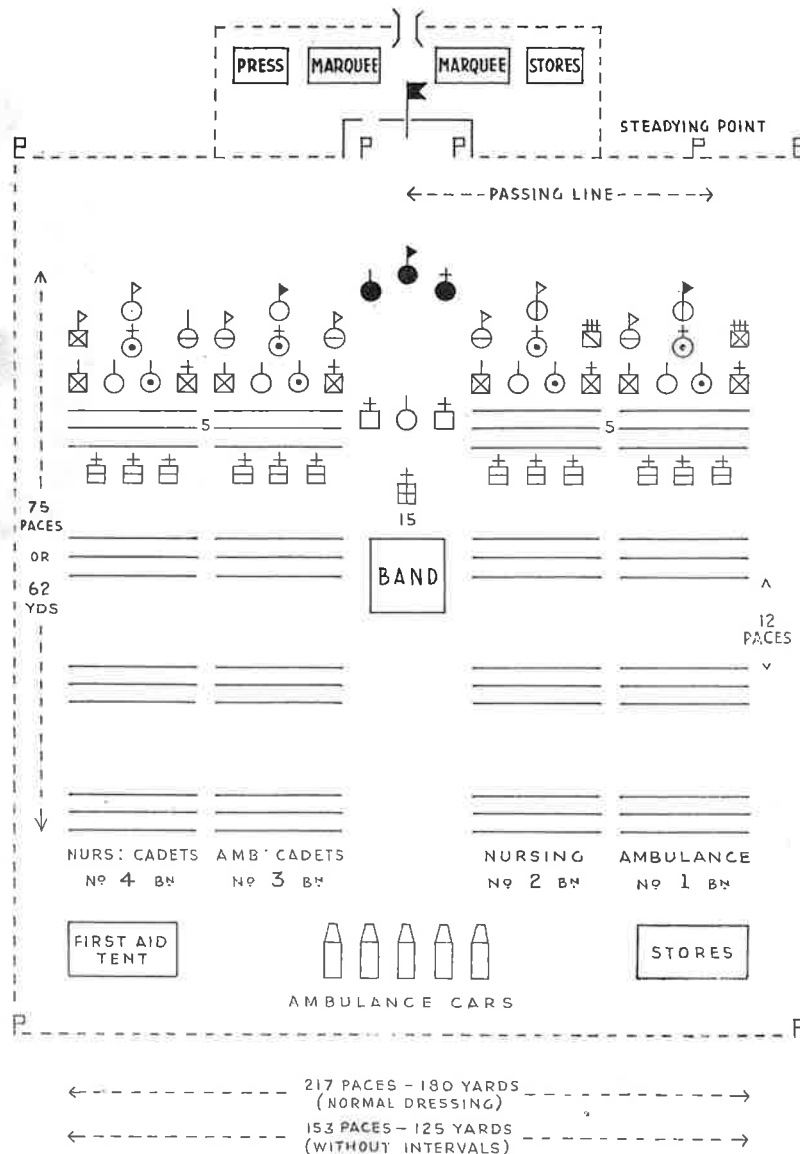
**Falling In Officers other than Company Officers**

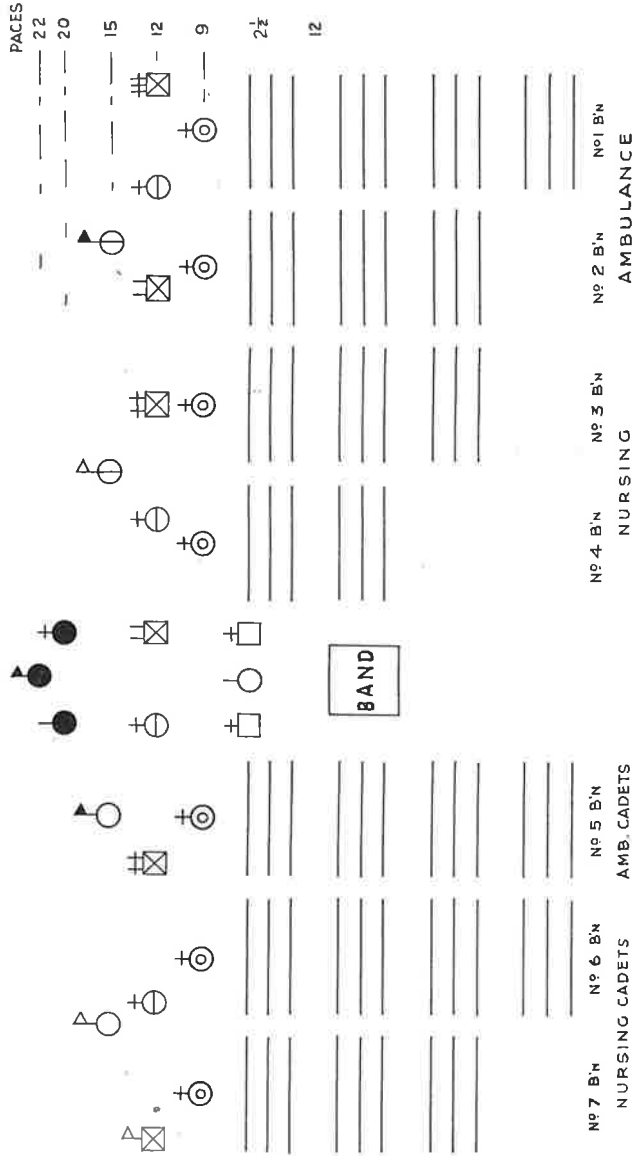
8. When Companies are in position, all other Officers taking part in the Parade will be ordered to "fall in." They will take up their allotted positions in front of the parade and Stand at Ease.

The Officer Commanding the Parade will now take charge.

**SECTION 11: MASS**

1. Plate V below shows an Area, County or District Parade organised into four Battalions of four Companies each, drawn up in Mass.





NOTE- SPACE DOES NOT PERMIT OF SHOWING COMPANY OFFICERS AND NON-COMMISSIONED OFFICERS, THEY WILL BE AS SHOWN ON PLATE II

Notes:—

(a) Plates V and V (a) are to be taken as a guide.

### Intervals of Dressing

2. Type of "dressing" must be laid down.

### Getting on Parade

3. The methods of getting on parade will be the same as for parading in "LINE."

4. If the Inspecting Officer and/or his representatives intend to walk down the ranks, the Parade should be drawn up in "OPEN ORDER."

5. On large Parades, Inspecting Officers may drive or walk round the front ranks of Companies only, in which case the Parade should be drawn up in "Close Order," the distance between Companies from front to rear reduced to a minimum and the Supernumerary rank dispensed with.

On large Parades too, Companies may parade in "sixes" instead of "threes." On this type of parade "dressing without intervals" should normally be the case.

6. If in a Composite Company it is for any special reason desirous that the individuality of Divisions should be retained, Divisions may parade as an entity within this Composite Company. In which case "Sizing" as a Company will be impossible. The March Past must, however, be undertaken as a Company and not by Divisions.

### Orders for Reviews

7. Copies of County/District, etc., orders for the above should always be forwarded to Brigade Headquarters, accompanied if possible with a rough sketch of the lay-out of the Parade.

Brigade Headquarters should be informed of numbers taking part, names of important visitors and any other items of interest.

## CHAPTER III

### THE INSPECTION

The normal procedure to be followed at Ceremonial Inspections has already been set out in Chapter I of this pamphlet.

#### SECTION 12: THE SALUTE

1. As the Inspecting Officer reaches the Saluting Base, the Parade Commander will call the Parade to "*Attention*." When he arrives at the centre of the Saluting Base, the Parade Commander will give the order:—

##### "Parade—General Salute—Salute."

The Saluting Base "flag" will now be broken, Colour will be let fly, and all "Male Officers" will salute.

##### "Parade—Attention."

Taking their time from the Parade Commander, they cut their hands away together. The Commander will then move forward, salute the Inspecting Officer, and report the Parade ready for inspection. He will then order:—

##### "Parade—Stand at Ease."

The inspection will now take place.

If an Officer of Nursing Divisions is in command of a parade, she *alone* will bow on the command "General Salute." The Parade will not be called to "Attention" after the Salute.

#### SECTION 13: THE INSPECTION

1. When inspecting a parade "in line," Inspecting Officers may either inspect each Company separately, or they may walk down the "front rank" from right to left, the "centre rank" from left to right, and the "rear rank" from right to left, in which case each rank will be called to "attention" and "stood at ease" by Companies as required. Company Commanders meeting the Inspecting Officer on the appropriate flanks of each rank as he or she arrives.

Notes:—

(1) If both the Commissioner-in-Chief and the Superintendent-in-Chief, or their representatives, are inspecting, it will save time to have Cadet Companies on the left of the Adult Companies.

(2) Should Inspecting Officers so desire, Company Officers may be ordered, before the Inspecting Officer reaches their Company, to close on the flank from which he approaches, to be introduced. This applies to both "Line" or "Mass." County, etc., Staff Officers will conform.

2. When inspecting a Parade in Mass, the normal procedure will be for Inspecting Officers to inspect each Company in turn from front to rear of each Battalion. Companies being called to "Attention" and "Stood at Ease" as they pass.

3. The Band should play during the Inspection.

#### SECTION 14: THE ADDRESS

1. If loud speaker equipment cannot be provided it may be necessary for a "Parade in Line" to form "*Three Sides of a Square*."

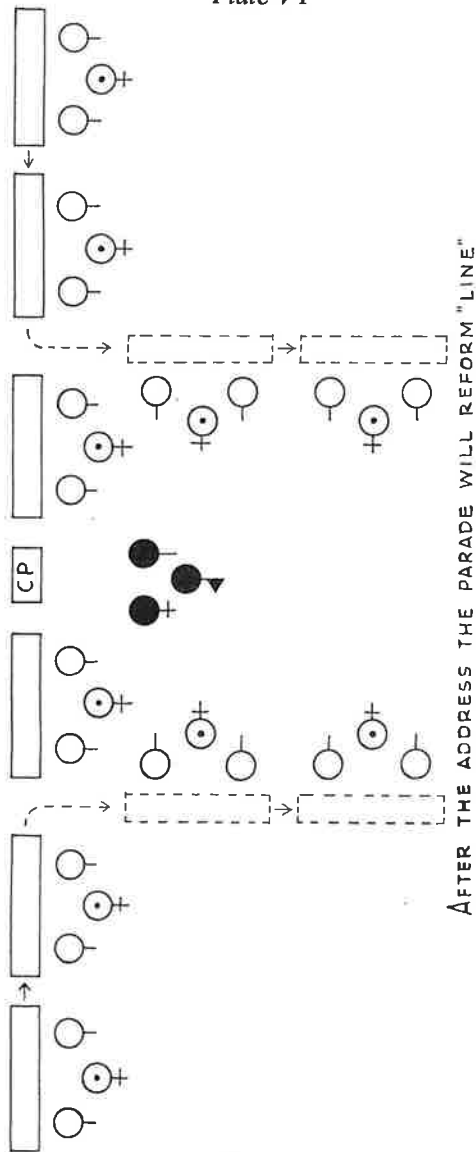
Flanking Companies will be wheeled into position to form Three Sides of a Square, see Plate VI on next page.

2. It may sometimes be advantageous if the Parade is ordered to sit down during the "Address."

3. The Address having been concluded, the Parade will assume the "*Stand at Ease*" position. The Inspecting Officer will signify his consent for the Parade to "March Past," and take up his position on the Saluting Base.

## FORMING THREE SIDES OF A SQUARE

Plate VI



## CHAPTER IV

### THE MARCH PAST

#### SECTION 15: A COMPANY MARCHING PAST IN COLUMN OF ROUTE

##### Moving into Position

Note:—The Company is in "Open Order."

1. "Attention."
2. "Move to the right in Column of Route—Right turn."

Officers and Non-Commissioned Officers take up position as laid down in Section 8 (see Plate III).

3. "By the left—Quick march."

Ranks close on the move to Close Order distance, i.e., one pace.

4. "Company—left—wheel."

This command will be given when the leading Company reaches points I and J. The Company wheeling square on to the "Passing Line."

5. "Company—Halt—Rear threes cover."

The command will be given when the Company Commander reaches point K (the Steadying Point).

##### Marching Past

6. "By the right—Quick march."
7. "No. — Company—Eyes right."

On this command, which will be given by the Company Commander in sufficient time to ensure the salute being completed on reaching point C, all except the right-hand man of each rank will turn their head and eyes to the right, as the left foot comes to the ground, keeping their heads up and looking the Inspecting Officer in the face, as they pass him. All male Officers will salute, taking the time from the Company Commander.

8. "No. — Company, Eyes front." will be given when the rear of the Company reaches point D. The executive word of command "front" is given on the left foot, and men look to their front on the next left foot. Point L indicates the point at which the Company gives this command.

9. The Company will either resume its position on the inspecting line or march off parade.

Note:

The distance of point L from Point D depends on the number of paces occupied by the Company in line, plus those occupied by the Company Commander and Company Officers when in Column of Route.

### SECTION 16: A PARADE MARCHING PAST IN COLUMN OF ROUTE FROM LINE

#### Moving into Position

Note:—The Parade is in "Open Order."

1. "Attention."
2. "Move to the right in Column of Route, No. 1 Company leading—Parade, right turn." On the command "Right turn," Officers and Colours will take up their positions in "Column of Route."

3. "No. 1 Company, by the left, Quick march."

Ranks close on the move to Close Order distance—i.e., one pace. No. 1 Company will step off with a full pace of 30 inches. No. 2 Company Commander will move off his Company when he sees that No. 1 Company is clear, and so on until all Companies are on the move. Each Company will march at a distance of six paces behind the preceding Company. There will be ten paces between each Ambulance, Nursing, etc., Contingents. The Adjutant will lead the Battalion. The leading Company will wheel left at points I and J (see Plate VII, page 35), the remaining Companies will conform.

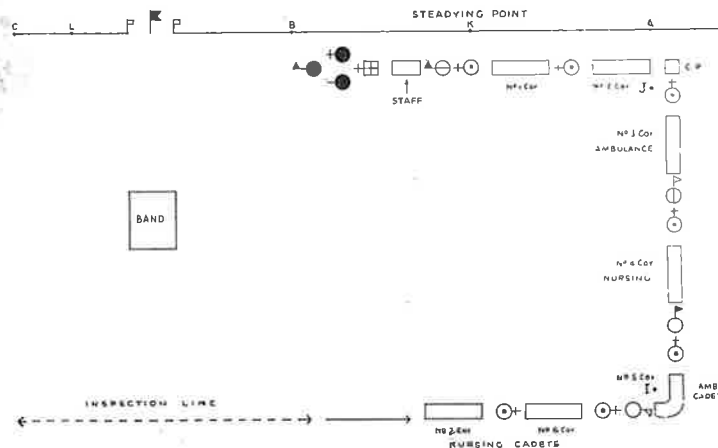
The Second in Command and the Sergeant Major will supervise the wheeling at I and J and ensure that the leading Company wheels square on to the "Passing Line."

4. "No. 1 Company, halt—Rear threes cover."

The leading Company Commander will give *this* order when he reaches the "Steadying Point," point K (see Plate VII below). The remaining Companies will conform when closed up behind the leading Company. The Commanding Officer now takes up his position for "Marching Past."

### A PARADE FROM LINE PRIOR TO MARCH PAST IN COLUMN OF ROUTE

Plate VII



Notes:—

1. **Position of Officers and Non-Commissioned Officers.**

(a) The Commanding Officer will be six paces in front of his Staff Officers, with the Second in Command on his right and the Adjutant on his left, two paces in rear; the Sergeant Major will be four paces in rear of the Commanding Officer.

(b) The Senior Surgeon, the Senior Nursing Officer and Staff Officers will be six paces in front of the leading Company Commander.

(c) Superintendents (A) and (N) and Cadet Officers (A) and (N) will lead their respective contingents.

(d) The position of Company Commanders, Divisional Officers and Non-Commissioned Officers will be as shown in Plate III, Section 8.

2. **Colour Party.**

The Colour Party will "March Past" behind the "Second Company," but if there is only one Ambulance Company on Parade, it will march behind it. A gap of six paces will be left for the Colour Party between Companies.

3. **Band.**

The Band will move forward, if necessary, until it is a suitable distance from the Saluting Base.

4. **Marching Past.**

The Parade Commander will give:—

The Parade will "**March past by Companies by the right.**"

The Leading Company Commander will order:—

"**No. 1 Company, by the right—Quick march.**"

The remaining companies following in succession at six paces distance between Companies. This command will be the signal for the Band to commence playing, and for the March Past to start. The procedure for the Company marching past is as laid down in Section 15.

5. The Commanding Officer, Second in Command and Adjutant will salute, and look to the right on reaching point C, and cut their hands away and look to the front on passing point D. The Senior Surgeon, the Senior Nursing Officer and Staff Officers marching behind the Company will conform. The Commanding Officer, Second in Command, County Superinten-

dent (N) and County Surgeon will fall out and join the Inspecting Officer, taking up their position on his right and left respectively, and slightly to the rear.

6. The Battalion may either resume its position on the inspection line, or it may march off parade; either the Superintendent (A) or the Adjutant will take charge.

**SECTION 17: A PARADE MARCHING PAST FROM MASS**

**Moving into Position**

Note:—The Parade is in "Open Order."

The Parade Commander will give:—

1. "**Attention.**"

2. "**The Parade will move to the right in Column of Route—No. 1 Battalion leading.**"

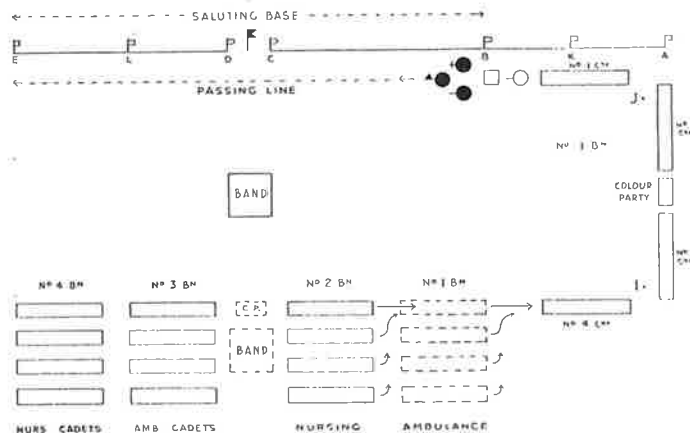
3. No. 1 Battalion Commander will give:—

"**No. 1 Battalion move to the right in Column of Route—No. 1 Company leading—Battalion, right turn.**"

The procedure from this point will be the same as laid down in Section 16 (2) and seq. except that Nos. 2, 3 and 4 Companies will wheel left to get into position behind the leading Company.

4. When No. 1 Battalion is clear, No. 2 Battalion will conform.

A PARADE FROM MASS MARCHING PAST IN COLUMN OF ROUTE *Plate VIII*



Notes:—

1. **Position of Officers.**

(a) The Officer Commanding the Parade, his Staff and County/District Staff Officers will take the place of a Commanding Officer and Staff of a Parade shown in Plate VII.

(b) The Officer commanding No. 1 Battalion will be four paces in front of the leading Company Commander at point K.

2. **Colour Party.**

The Colour Party will take up position behind No. 2 Company of the leading Battalion, or if more than one Ambulance Battalion is on parade, it will march behind No. 2 Ambulance Battalion.

6. **Marching Past.**

The Parade Commander will give:—

**“The Parade will march past, by Battalions—by the right.”**

No. 1 Battalion Commander will give:—

**“No. 1 Battalion, march past by Companies, by the right.”**

No. 1 Company Commander will give:—

**“No. 1 Company, by the right—quick march.”**

The procedure from this point will be the same as laid down in Section 16 (4) and seq.

The remaining Battalions following in succession at 10 paces distance between Battalions.

7. The same Officers fall out at point D to join the Inspecting Officer as laid down in Section 16 (5)

8. The Parade should normally be marched off and dismissed.

**SECTION 18: MARCHING PAST IN SIXES**

1. On large parades, the March Past will almost always be done in “Column of Sixes.”

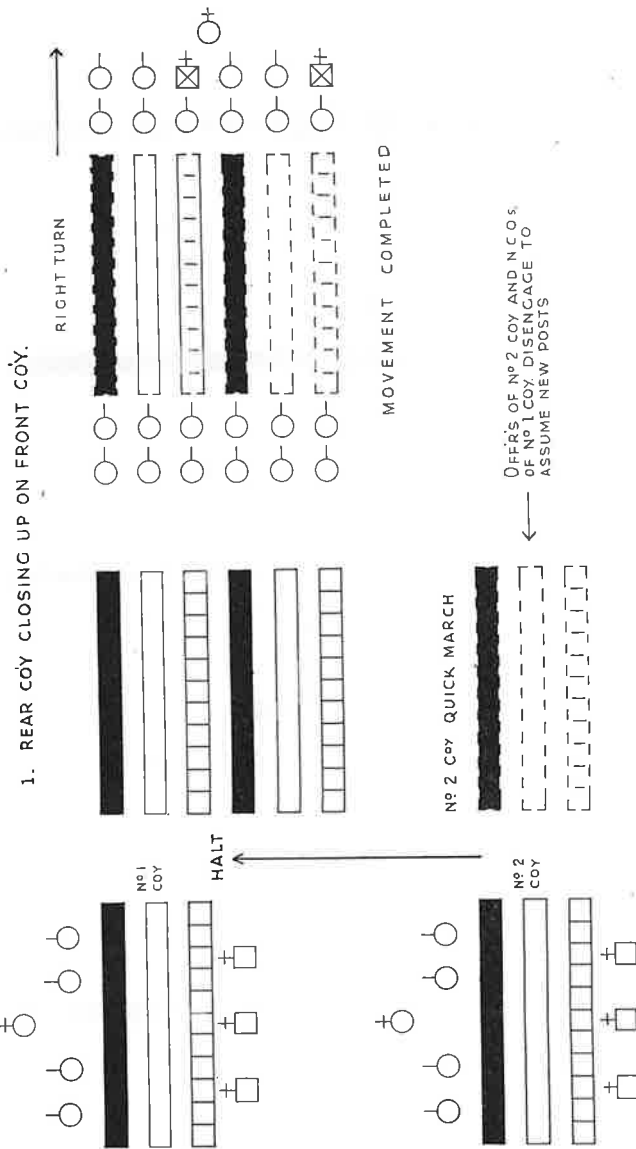
2. Alternative methods of forming sixes are shown diagrammatically as under in Plates IX (a), (b) and (c).

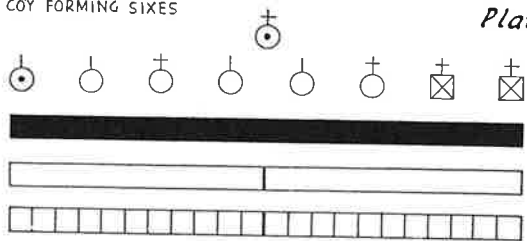
3. The “Moving into Position” and the “March Past” are carried out as already detailed.

4. The Senior Company Commanders will command double Companies.

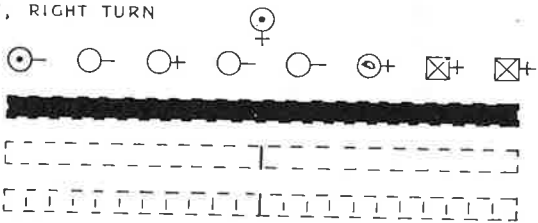
Plate IX (a)

**ALTERNATIVE METHODS FOR FORMING SIXES FROM THREES.**

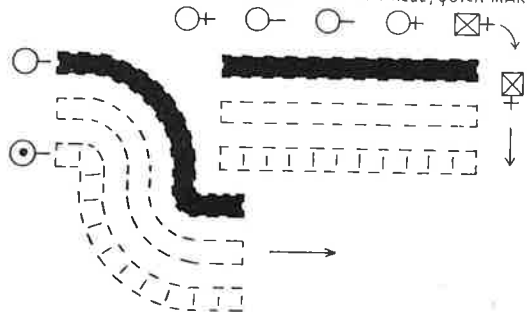




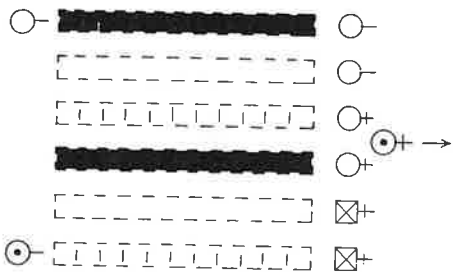
COY, RIGHT TURN



LEFT HALF COMPANY - FORM COLUMNS OF SIXES - RIGHT WHEEL, QUICK MARCH.

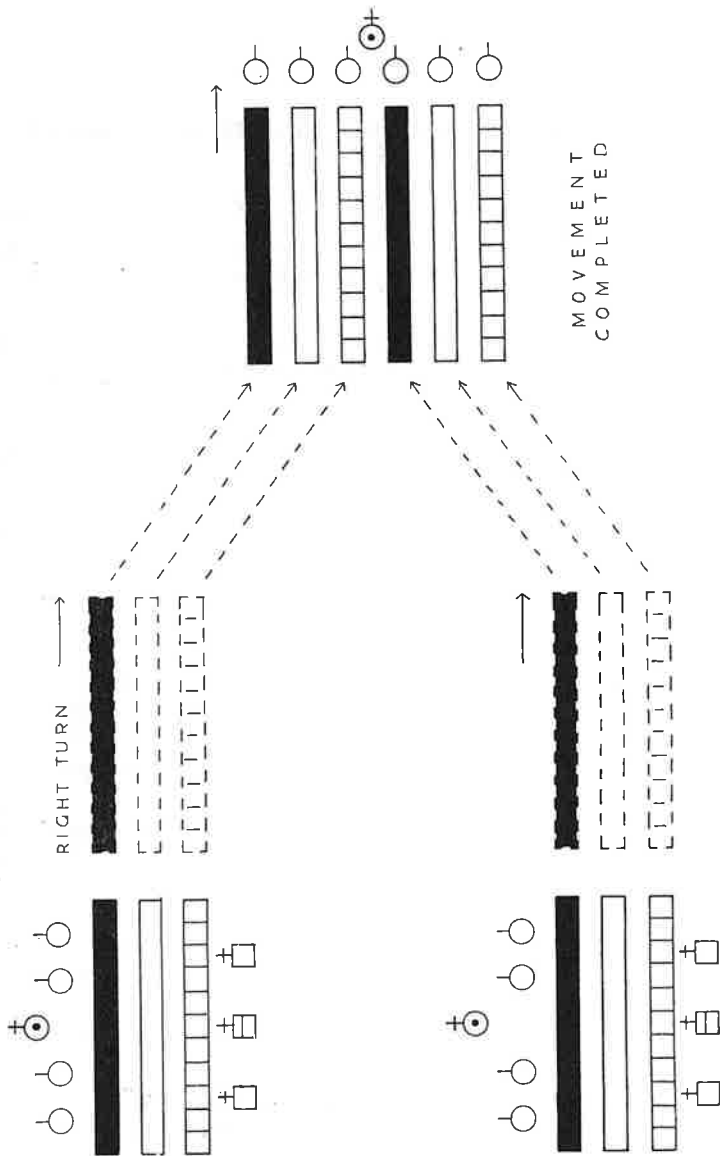


MOVEMENT COMPLETED



NOTE - COY MADE UP OF 64 FILES MAXIMUM

FORMING SIXES ON THE MOVE



MOVEMENT COMPLETED

**PART V**  
**CHAPTER V**  
**GUARDS OF HONOUR, FUNERALS, STREET**  
**LINING**

**SECTION 19: GUARDS OF HONOUR**

A Guard of Honour usually consists of two Officers, four Warrant Officers and Sergeants, and 96 rank and file, drawn up in "two ranks."

For our purposes, it will be sufficient if it consists of two Officers, two senior Non-Commissioned Officers and 48 rank and file (i.e., 16 files of threes); drawn up in "three ranks."

Before proceeding to the place where the Guard is to be drawn up, the "three ranks" will be sized and equalised.

It will be "dressed" by the right at normal intervals. One senior Sergeant acting as "Right Guide" and the other as "Left Guide."

There is no supernumerary rank in a Guard of Honour.

The Guard will then be marched in Column of Threes to its place of Parade, and will be drawn up facing the direction from which the personage in whose honour it is mounted will approach. The orders to be given on arrival at its destination are as follows:—

1. "Halt." 2. "Advance—Left Turn." 3. "Open Order March." 4. "Right Dress."

The Officer in command of the Guard will place himself three paces in front of the second file from the right. The second Officer will be three paces in front of the second file from the left.

When the Guard is inspected the Officer-in-Command will accompany the personage round the ranks, walking on the side furthest from the ranks inspected.

When the personage has left, the following orders should be given:—

1. "Close Order March." 2. "Right Dress."

The guard should then be marched away.

It should not be dismissed on the ground where it has formed the guard.

*Note:—*

If a Guard of Honour in "Two Ranks" has to be provided inside or outside the "Entrance to a building," etc., where no movement is required, the Guard "falls in" in "Two Ranks," and is sized with two, three or four paces between ranks, according to space.

After inspection the Guard will "fall out."

**SECTION 20: FUNERALS**

A Guard of Honour may be formed at the entrance to a cemetery. The Guard should be in Single Rank along each side of the roadway. The Officer in charge of the Guard will be on the right of the line on the right-hand side of the entrance, and if a second Officer is present he will be on the left of the line at the left-hand side of the roadway.

Verbal orders should be avoided when the cortege approaches.

On arrival of the hearse, at a sign from the Officer-in-Charge, all will turn in the direction in which the cortege is proceeding, marching in time with the cortege on the outer sides of the roadway, the head of the line keeping level with the hearse.

Bearers will march on either side of and next to the hearse except when Pall-bearers are present. In the latter event, the Pall-bearers will march on either side of and next to the hearse, and Bearers on the outer flanks two paces from the Pall-bearers.

On arrival at the graveside the Guard will take post at the most convenient spot, bearing in mind that the relatives and friends must have the first consideration.

**Caps must not be removed. During the Committal all will Stand at Attention.**

When "*Last Post*" is sounded, all male Officers will salute. Officers will not salute during the "*Rouse*" or "*Reveille*."

## SECTION 21: STREET LINING

1. It should be borne in mind that the method of carrying out "Street Lining" varies in each city, etc. A suggested procedure is given below.

2. Personnel posted on the line of route should be strictly in line with the police (not in front or behind); Officers in command of a section should also be in line.

3. Before the arrival of the personnel lining the streets, a marker will be placed on the spot where the point of junction with other formations will be after the extension is completed.

4. The Officer or Non-Commissioned Officer told off to be in command of personnel on an "Ambulance Station," must acquaint himself with that part of the route his Station will man and whether one or both sides of the road is in his area.

5. Personnel will parade in threes at the Station then divide into sections of not more than nine men per section. Each section placed under the command of a Non-Commissioned Officer. Each Non-Commissioned Officer will be instructed as to his position, and length of route his section has to cover. Each section will march from the "Station" in single file to the starting point to be covered. Sections will march two paces in front of the police and behind the services lining the route. Non-Commissioned Officer in charge will halt the section and turn it facing the centre of the road.

No. — Section No. 1, stand fast, remainder right (or left) turn, No. of paces interval, Quick March.

Each member will halt on completion of number of paces and turn to the front. Then, taking the time from No. 1, will all turn about together and march two paces forward between the line of police, halt, turn about and stand at ease.

6. On completion of duty, the personnel will remain in position until orders are received from the Non-Commissioned Officer in charge of section. The Non-Commissioned Officer who has been stationed on the route with his No. 1, will take up a position where his section can see him and then give the

command . . . No. — Section on No. 1, Reform line. . . . On this command, each man will come to attention, take two paces forward, turn towards No. 1, and step off together and march back to reform line. On reaching his original position, he will halt and turn to the front and remain at attention. When the section has reformed the Non-Commissioned Officer will march it back to the station, and reform on the main parade, reporting his section to the Officer or Non-Commissioned Officer in charge.

*Note:—*

This is a simple continuity drill which can be carried out smartly without many commands, but it must be realised that it has to be practised by all Divisions in their normal drill, also that as "Ambulance Stations" are usually not a great distance apart, the number of paces interval between men should not be more than twelve.

## CHAPTER VI

### THE BRIGADE COLOUR, THE CADET COLOUR, PRESENTATION OF COLOURS, CHURCH PARADES, DRESS

#### SECTION 22: THE BRIGADE COLOUR

##### The Colour

1. The Brigade Colour is the "Standard" authorized to be carried on Ceremonial Parades, by formations qualified to do so under General Regulation No. 164.

The Colour will be consecrated.

The Brigade Colour is the Badge of the Order on a black background, size 3 feet by 4 feet.

2. The Colour Party is composed as follows:—

(a) The Colour will be carried by an Officer, termed the Colour Bearer who will be in charge of the Colour Party.

(b) Its Escort will consist of two specially selected senior Non-Commissioned Officers.

(c) The Colour Bearer will be in the centre. The two senior Non-Commissioned Officers on each side of him.

3. When Colours are uncased, Colour Parties will not pay compliments, except to persons entitled to the compliment of having the Colours lowered or let fly. Uncased Colours will be saluted at all times. Cased Colours will not be saluted.

##### The Colour Party

4. "In Line" the Colour Party will be in the centre of the Parade.

"In Mass" it will be between the two centre Battalions.

5. "In Marching Past in Column of Route."

The Colour Party will be in rear of the second Company, three paces behind the rear "three," and three paces in front of the next Company Commander.

If in "Mass" there are more than one Ambulance Battalion on parade it will march behind the second Battalion.

##### "Procedure of 'Marching on and off Parade'"

6. Colours should be uncased at a point near the Parade Ground.

When the Parade has been formed up, the Officer Commanding the Parade will give the order "**March on the Colour.**"

The Colour Party will march on in quick step, Colour at slope, to a point at the right of the line and face front.

##### "Colour Party—Take—Post."

The Officer Commanding the Parade will now call the Parade to "**Attention,**" and give the command "**Colour Party—Take—Post.**"

The Colour Bearer brings the Colour to the carry, lets the Colour fly and gives the command "**Colour Party Slow—March,**" advancing to clear the line of Officers, and wheeling left to their position. The Officer Commanding the Parade alone saluting.

On reaching the centre of the line, the Colour Party will wheel into position, and the Colour brought to the Order.

The Band will play a slow march whilst the Colour takes Post.

At the end of the Parade the Officer Commanding the Parade will call the Parade to Attention, and give the order "**March off the Colour.**"

The Colour Bearer will bring the Colour to the Carry, let the Colour fly, and give the order "**Colour Party—Slow March.**" The Colour Party then marches off Parade.

##### Flag Drill

##### The Order

7. The Pike and the Colour will be held in the right hand at the point where the lower point of the Colour reaches.

The Pike will be perpendicular, the base resting on the ground against the right toe with the elbow close to the body.

The Colour should not be stretched tightly down the Pike, but allowed to hang naturally.

### **Stand At Ease—Stand Easy**

As laid down for General Training, except that the left hand will remain at the side, the right continuing to hold the Pike perpendicularly.

### **Carry—From the Order**

Raise the Colour to a perpendicular position in front of the body, guiding the base of the Pike into the socket of the Colour belt with the left hand.

The right hand will be around the Pike in the centre of and in line with the mouth, back of the hand to the front, wrist and forearm horizontal, i.e., at right angles to the Pike which will be held perpendicularly.

The corner of the Colour should be lightly grasped with the Pike in the right hand.

### **The Slope—From the Carry**

Raise the Colour just clear of the socket of the Colour belt. Lower the Colour sharply on to the right shoulder, with the right elbow close to the side, and the right forearm parallel to the ground. The Pike should not show between the hand and shoulder but should be covered with the edge of the Colour.

The Colour should hang over and cover the right shoulder and arm.

### **Change the Colour—From Right Shoulder to Left**

Seize the Colour and Pike with the left hand, just above the right hand, and carry the Colour sharply across the body, placing it on the left shoulder, and cut the right hand away smartly.

### **Carry—From the Slope**

Raise the Colour sharply off the right shoulder with the right hand to the position of Carry, guiding the base of the Pike into the holder with the left hand.

### **Order—From the Carry**

Raise the Colour and Pike just clear of the socket. Lower the Colour to the position of *Order*, catching the Pike with the left hand, placing the Base on the ground and cut the left hand away to the side.

### **Let Fly—From the Carry**

Release the Colour with the right hand and seize the Pike again immediately.

### **Catch the Colour**

Seize the Colour with the right hand, and resume the position of the Carry. The left hand may be used to assist in catching the Colour.

### **To Lower the Colour at the Halt**

On the caution "Royal Salute," the Colour will be Let Fly.

### **Raise**

Raise the Pike just clear of the socket.

### **Lower**

Lower the Colour well to the right with a sweeping motion to a position in front of and in line with the right toe, the head of the Pike just clear of the ground, the Colour being spread on the ground to the right of the Pike.

If a strong wind is blowing from the right, carry the Colour to the left of the Pike.

The Pike should be held under the right armpit, back of the hand towards the ground, right elbow close to the side.

Care must be taken in lowering the Colour to look straight to the front. While lowering the Colour in wet or muddy weather, the head of the Pike should be held clear of the ground, and the Colour held in the hand to prevent it becoming soiled.

### **To Lower the Colour Marching Past**

On the command **Eyes**, the Colour will be *Let Fly*.

On the command **Right**, the Pike will be lowered until it is horizontal in front of the body, resting underneath the forearm and held under the right armpit.

The Colour will be hanging down.

### **Carry—from Lowering**

Raise the Colour to the position of Carry and catch the Colour. The Colour should be raised with the right hand, and pressure on the Pike under the armpit. The body must not be moved to assist in raising the Colour.

## “General”

8. When at the *Halt*, Colours should be at the *Carry* or *Order*, not at the *slope*.

During an *Inspection*, Colours will be at the *Carry*.

When on the *move*, Colours will be at the *Slope*, except when marching on to or off a *Parade Ground*, or when marching past.

In these instances Colours will be at the *Carry*.

Colours will be *Let Fly* (corner released) as the caution is given for a *Royal Salute* or a *General Salute*. Also in *Marching Past* between the small flags marking the *Saluting Base*.

9. The Colour will be lowered only to those entitled to the honour:—

During the playing of the *National Anthem*.

*Royal Salute* for a member of the *Royal Family*.

*Foreign Sovereigns* or members of *reigning houses*.

*Presidents of Republics*.

*Governor-General*. *Governors*. *High Commissioners*.

*Governor of a Dominion*. *Governor of a Colony* or mandated territory under the protection of *Her Majesty's Government*, or *Special Royal Commissioner* acting for the *Sovereign*.

*Field-Marshal*, *Admiral of the Fleet*, *Marshal of the R.A.F.*

## SECTION 23: THE CADET FLAG

### General

1. The *Cadet Flag* is the *Flag* authorized to be carried on *Ceremonial Parades* by *Cadet Divisions*.

Although not considered as a “*Colour*,” is not accorded honours, and may not be consecrated, it must at all times be treated with respect and dignity. It can, however, be dedicated and blessed.

The *Flag* itself is a small *Brigade Flag*,  $3\frac{1}{2}$  feet by  $2\frac{1}{2}$  feet, with a 2-inch gold fringe, mounted on a 6-foot *Black Pike* or *Pole*, 1-inch in diameter with a white metal *Head* at the top, issued by the *Stores Department* at *St. John's Gate*. The *Carrier* should be of black material, and is worn over the left shoulder with the holder in front of the right thigh.

### Flag Party

2. The *Flag Party* usually consists of three *Cadets*—a *Flag Bearer* and two *Escorts*. The *Flag Bearer*, who should normally be a *Senior Cadet*, will command the *Flag Party*. On occasions a *Cadet Officer* may be detailed as *Flag Bearer* and *Senior Cadets* as *Escorts*.

### Flag Drill

3. This will be the same as “*Colour Drill*” for an adult “*Colour Party*.” See *Section 22 (7)*.

### Procedure

4. To draw the “*Flag*” from the place in which it is kept, the *Flag Party* will fall in opposite the *Flag Custodian*. The *Flag Bearer* will step forward, receive the “*Flag*” and turn about. He then regains his place in the *Flag Party*, the *Escorts* turn about on their own, as the *Bearer* takes his place between them. To return the “*Flag*” after *Parade*, the procedure is the same, except that *Bearer* hands in the “*Flag*” instead of receiving it. The *Flag Bearer* will dismiss his party. They will not salute.

### Fall-in On Parade

5. The *Flag Party* will be drawn up at right angles to and five paces in front of the *Left* of the *Division*. The “*Flag*” will be at the “*Carry*.”

The *Officer Commanding* will call the parade to “*Attention*” and give the command “*March On—The Flag*.”

The *Flag Bearer* gives the command “*Flag Party Quick March*.”

The *Flag Party* then marches along the front of the *Parade* until it reaches the far end, when it will wheel to the *Right* and halt in line with the front rank. It will then turn about.

On the command “*Company—Stand At Ease*,” the *Flag* will be brought to the position of “*Order*.”

At the end of the *Parade*, the *Officer Commanding* will call the *Parade* to “*Attention*” and give the order “*March Off—The Flag*.”

The *Flag Party* will then return the *Flag* to *Store*.

### March Past—Moving Off

6. On the command “Parade Move to the Right in Column of Route—Right—Turn.”

The Flag Bearer will give the command “Right turn—Right Wheel—Quick March—Halt—Left Turn.”

This brings the “Flag Party” leading, and they will march past in this position four paces behind their Divisional Officers.

### Special Instructions

7. The Flag Party will conform to all orders given to a Parade.

Flag Parties should not be kept standing at “Attention” for long times at a stretch. When it is a question of a long wait with the “Flag,” or a halt on the march, Flag Parties should be given the command to “Stand at Ease.”

At Church Parades, the “Flag” will be taken up to the Sanctuary with the “Flags” of other organisations on Parade. If Cadets are on Parade with the Senior Divisions or other organisations, the “Flag” will be carried at the head of the Cadet Division only, and not at the head of the procession, unless otherwise ordered. It is not necessary for these Flags to be cased.

Notes:—

(a) The Cadet Officers Handbook also contains this information given in Section 23 above together with a suggested “Form of Service” for the dedication of the “Flag.”

(b) The Cadet Officers Camping Handbook and the Cadet Officers Handbook contain details concerning the “Flag in Camp.”

(c) On “Cadet Rallies” or large parades, the scale on which the Cadet Flag is to be carried will be laid down in the “Parade Orders.”

## SECTION 24: PRESENTATION AND CONSECRATION OF A COLOUR ON PARADE

The Parade will be drawn up in line.

The Companies on the right and left will be wheeled into position, so making three sides of a square. Officers of these Companies take post in front of their own Companies.

Drums will be in the centre of the square, at a point level with the outer flanks of the left and right Companies.

The cased Colours will be brought on to the Parade and laid against the drums.

The senior Clergyman present will take his place in front of the drums, facing the personage who is to make the presentation, and will remain in that position during the consecration. Any other clergy present will take post immediately behind him.

The Colour will now be “Un-cased.”

The Consecration will proceed.

After the Consecration the Colour will be handed by the senior Officer to the personage making the presentation, who will hand the Colour to the Colour-bearer.

The Colour-bearer will receive the Colour, sinking on to his right knee, and guiding the pike into the carrier.

The Colour-bearer will rise slowly and stand at the “Carry.”

An address, if any, will now be given.

The line will be reformed, left and right Companies returning to their original positions.

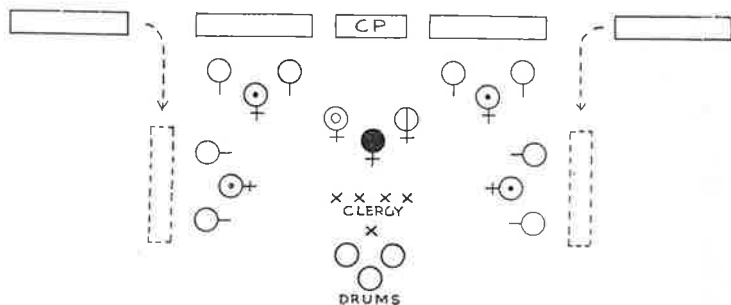
Colours will be unfurled and the party will turn towards the centre of the line. The Officer in Command will order “General Salute.”

The Colour Party will march slowly to its place in the centre of the line, and the Band, if present, will play the National Anthem.

Whilst the Battalion is reforming, the personage will take post at the Saluting Base, with the clergy behind him ready for the March Past.

## A PARADE DRAWN UP FOR PRESENTATION OF COLOURS

Plate X



Note:—

- (i) After the wheel of the flank Companies is completed, Officers will take up position in front of their Companies.
- (ii) This formation is also suitable for a Drum-head Service.

### SECTION 25: CHURCH SERVICES

#### Form of Service

1. No hard and fast "Form of Service" or "Order of Service" concerning the conduct of Church Services are laid down. They will be drawn up by the Church Authorities concerned who invariably accept suggestions as to the inclusion of Brigade Hymns, Prayers and Benedictions, etc. (copies of which can be obtained from the Stores Department).

#### Action of Colour Party

2. The Colour Party usually marches to Church with its County/etc. parade, or it may go to the Church independently. In both cases it takes up its position at the side porch facing inwards, and stands at "Attention" as the marching Column enters the Church.

After the Congregation are seated, proceedings will commence by the Choir and Clergy processing to their places in the Chancel, the Congregation standing. They may do this direct from the Vestry or up the Aisle and when they are in position the Colour Party having moved into the Aisle, commence their march in "Slow Time" to the Altar. The Congregation should remain standing until the Colour is deposited on the Altar. The Service will then start with the first Hymn.

Alternatively the Service may start with the Choir and Clergy processing up the Aisle during the first Hymn, in which case the Colour Party will conform commencing their "Slow March" during the first verse.

In both cases, the Colour Party with the Colour at the "Fly" will proceed up the Chancel steps and halt three paces from the Altar steps. The Colour Bearer takes two paces forward raises the Colour just clear of the socket of the Colour belt, controlling the base of the pike with the left hand, sloping the pike to the right to an angle of approximately 30 degrees, extends both arms forward at full extent and "hands over" the Colour to Clergy. While the Colour is being draped on the Altar the Officer takes two paces backward, rejoining his party.

When the Colour is in position on the Altar all members of the Colour Party salute, uncover, right turn and march in single file and quick step to reserved seats.

During the last hymn the Colour Party, uncovered, will again take position at the far end of the main aisle, and march to the Chancel. If the collection has been taken during the last hymn it is essential to avoid clashing with the collectors who usually go up to the Chancel steps to give in the offering and remain there whilst it is presented.

Immediately the collectors have moved away, the Colour Party marches in quick time up the aisle, up the chancel steps and halts four paces from the Altar steps, cover and salute (all Members). The Officer kneels on the altar step, receives the Colour, rises and takes four paces backward, rejoining his escort (care—note difference between “*handing over*” and “*receiving*”).

When the Blessing has been pronounced and the National Anthem sung prior to receiving the Colour, the party “*about turn*” and slow march (Colour at the “*fly*”) down the aisle taking position in the Porch or Vestibule until the main body has left the Church and re-formed. Then the Colour “*Marches on*” and “*Takes Post*” as ordered.

If the Colour is received during the last hymn, it is usual for the Blessing and National Anthem to follow, and in this case the Colour must be “*dipped*” during the National Anthem and although not “*laid down*” it is the usual practice to dip during the Blessing. If this procedure is to be acted upon, it is as well to arrange beforehand that sufficient time be allowed between the Blessing and the National Anthem for the Colour to be brought from the “*dip*” to the “*fly*” before again “*dipping*.” The Colour Bearer should be sure to find out in advance what is to take place.

After the National Anthem or Blessing, whichever is last, the Colour Party proceed as outlined above.

#### **Consecration of Colours**

3. The Church Authorities will decide at which point during the Service the Consecration or dedication will take place.

The Colour may be placed upon the Altar, before the service commences, uncased, but with the “*flag*” adjacent to the “*pike*.” On arrival at the actual Act of Consecration, the officiating clergy will probably drape the “*flag*” over the front of the Altar. The Brigade congregation will stand during the Act of Consecration, but no Colour Party will be required until the end of the Service. The Colour should not be fully on view until consecrated.

#### **Conclusion**

4. Many of the governing circumstances of Colour Party work within the Church depend on the arrangements made by the Church. It is impossible, therefore, to lay down any rigid

drill but this outline covers all the normal possibilities, and if the Officer and the escort know their drill they can act to the Officer's orders.

It is important that the Officer should make himself cognisant with the lay-out of the Church and the Order of Service, also be able to deal with any unexpected occurrence with dignity and in an ordered manner.

## **SECTION 26: DRESS**

### **Inspecting Officers**

1. Inspecting Officers should normally wear Medal Ribbons and not more than one Star on the breast and one neck badge except when Royalty are present, when they should wear Medals but not more than two each of the above decorations.

### **“Orders of Dress”—Ambulance Divisions**

2. Orders of Dress for Ambulance Divisions are laid down in Dress Regulations (Ambulance) 1951.

The Dress for “*Guards of Honour*” will be the same as laid down for “*Review and Inspection Order*.”

The wearing of Decorations and Medals will be as laid down in the above quoted Regulations, and Commissioners may delegate the Authority to order the wearing of Medals to their subordinate commanders.

Canes are carried on Ceremonial Parades by only Officers, Sergeant Majors and Staff Sergeants. Commissioners should lay down in Parade Orders whether canes are to be carried or not, and if so, by whom.

Commissioners should also lay down whether Officers are to wear brown or white gloves.

### **“Order of Dress”—Nursing Divisions**

3. Order of Dress as such is not specifically laid down in Dress Regulations (Nursing) 1951.

Unless otherwise ordered the “*Order of Dress*” for Reviews, Guards of Honour and Church Parades will be:—

Full outdoor uniform with overcoat, hat and white gloves (the carrying of greatcoats if not worn being left to the discretion of Officers ordering the Parade).

Or

Full indoor uniform with white cap or hat and white gloves.

Which of the above is to be worn will be laid down in Parade Orders.

*Notes:—*

(i) All Officers may wear the coat and skirt with hat and white gloves for Church Parades.

(ii) Only Officers of and above Corps rank may wear the coat and skirt for Reviews and Inspections.

(iii) Divisional Nursing Officers may wear the coat and skirt for Inspections if not in possession of indoor uniform.

(iv) Orders as regards the wearing of Decorations and Medals will be the same as laid down for Ambulance Divisions.